PERFORMANCE ASSESSMENT GUIDE

1. Student Well-being

Role Expectations:

RE 1.1   Ensures that each student is provided with a safe and caring environment that fosters and maintains respectful and responsible behaviors.

RE 1.2   Ensures that Division facilities adequately accommodate students.

RE 1.3   Ensures the safety and well-being of students while participating in school programs or while being transported to or from school programs on transportation provided by the Division.

RE 1.4   Acts as, or designates, the local attendance counsellor(s) for the Division.

Quality Indicators relative to Student Well-being

QI 1.1   Develops measurements and monitors progress relative to providing a safe and caring environment.

QI 1.2   Provides analysis of incident reports, e.g. suspensions, accidents.

QI 1.3   Implements the requirements of Occupational Health and Safety legislation, including required staff professional development.

QI 1.4   Complies with legislative requirements to appoint attendance counselor(s) for the Division.

2. Education Leadership

Role Expectations:

RE 2.1   Provides leadership in all matters relating to education in the Division.

Quality Indicators relative to Personnel Management

QI 4.1   Develops and effectively implements high-quality and aligned recruitment, orientation, staff development, disciplinary, supervisory and evaluation processes.

QI 4.2   Follows Board recruitment policy.

QI 4.3   Models a commitment to personal and professional growth.

QI 4.4   Fosters high standards of instruction and professional improvement.

QI 4.5   Provides for training of administrators and the development of leadership capacity within the Division.

QI 4.6   Models high ethical standards of conduct.

5. Policy/Procedures

Role Expectations:

RE 5.1   Provides leadership in the planning, development, implementation and evaluation of Board policies and administrative procedures.

RE 5.2   Implements Board policy with

Quality Indicators relative to Organizational

QI 10.6   Empowers others.

QI 10.7   Solves problems effectively.